

10/16/2018 – EFAC Board Meeting Minutes – 6pm ET

In attendance;

Randy Plew

Sharon Anson

Jim Lease

Tom Earhart

Gerry Powell

Meeting Minutes for 09/27/2018 – were approved by Randy & Gerry and have been added to the efpier.org website

Board Member positions were assigned & approved by all

S. Anson -President

J. Lease – Vice President

R. Plew – Treasurer

G, Powell – Secretary

Discussion ensued concerning 5th Board member & associated payment for services – has been no change in cost for services – billing per hour since the start of EFAC – all agreed & voted to retain Tom Earhart as the 5th Board Member.

In regard to the Open Invoices file sent by Randy to all – Sharon will email Randy with her knowledge of pier numbers & location of individuals on this list to further us completing these open items – Randy indicated there were approx. 11 still open for 2018 which we need to complete – we will all need to review this list to help complete the collections for 2018 - in 2019 we will follow the process documented in the by-laws & court rulings on collections & fines for late payment as we will have a completed directory of all member – per Randy the use of emails for billing invoices did not fully work to reach all members – for 2019 he will be using US Mail & tax billing address to send our invoices

Randy will email the Board the pier numbers list with names from his spreadsheets for our review

September P&L details from QuickBooks will be sent to the Board later this week for our review – he will also send a year to date statement for our review in working on the 2019 budget

Sharon indicated that on the August P&L the invoice for – Ashpole – needs to be moved from off-shore to on-shore in the reporting

A regular Board meeting date each month was approved by all – this date will be the 2nd Tuesday of the month starting with 11/13/2018

In regard to Mr. Roberts addressing the Board in regard to the Pier 35 compliance issue it was agreed that this would take place on the regular Board meeting date of 11/13/2018 – an email will be sent to Mr. Roberts requesting his attendance at this Board meeting to express his concern which will be limited to 20 minutes – he will be asked to call in at 6:05pm ET and will be provided with the access number & code for the conference call.

Randy has a concern with signatures on the checks he writes – since he is the only local Board member how are we going to handle the two-signature issue with the bank.

Jim presented that we could review & approve the checks to be written on the regular Board meeting date with Randy then issuing the checks the following day for payments – asked the question if this is the bank we should be using –

Board brought forward and passed a motion to approve Tom to provide a legal document to be presented to the bank to allow checks to be paid with one signature – motion made by Sharon – 2nd by Jim – all approved – copy of this document will be mailed to Randy & Sharon by Tom – Sharon will provide a copy to the Secretary for placing in the records.

Randy brought up issue of our Website efpier.org needing to be maintained – R. Presser has agreed to update the site with our documents as needed before he left the Board - until we decide how we want to move forward – Jim indicated we should contact R.R.Presser concerning his willingness to continue as Web Master and associated cost for this function – depending on his answer and cost – we will decide what direction we need to take including interviewing others for this position – like those associated with the Dixie and North Webster Library websites

Randy indicated we may want to look into a site (meeting.com) which will record all meetings which then could be used to creating hardcopy minutes as needed – Jim indicated he will review this with some IT people and supply information to all on this possible option

Jim brought up the issue of physical pier numbers being placed on all piers in Epworth Forest – many do not comply with the request – the Board may want to include a request for pier numbering be included with the 2019 invoices – further we may want to include a fine for non-compliance with this request.

Jim further noted that we should review the pier waiting list - contact those on the list to see if they are still wanting to be listed or if they want removed or if they may no longer live in Epworth Forest

Sharon brought the issue of a Compliance Officer to the table – Randy questioned the need for this person - this position is mentioned in the court rulings – it would be a paid position – this is not a Board function – the individual would investigate possible non-compliance issue with the court rulings and bring the issue to the Board for action – we all need to review the associated Court documents concerning this issue which maybe in the 2104 rulings – to be reviewed in the next Board meeting.

Jim made motion to adjourn
2nd by Randy

Meeting closed 6pm ET

G. Powell – Secretary