

01/12/2021 – Board Meeting Minutes 6pm ET / 5pm CT

In attendance;

Jim Lease – Existing On-shore Member

Randy Plew – Re-elected On-shore Member

Gerry Powell – Re-elected Off-shore Member

Joe Watkins – Newly elected Off-shore Member

Tom Earhart – 5<sup>th</sup> Board Member

Board positions were discussed and voted on for 2021 and assigned as follows;

Jim Lease – President

Joe Watkins - Vice-president

Randy Plew – Treasurer

Gerry Powell – Secretary

Financial – Randy;

- Current balance \$20955.34 as of this date
- Payments were made on 2020 outstanding pier fees & fines by three of the five that were late.
- Partial payment made on one account
- There is one account that has been partially paid
- There are two accounts that will be billed for 2020 with fines and new billing for 2021 when invoices are sent

One of the accounts may be associated with an individual that has passed. Joe Watkins has some new information on addresses and a contact person that may be able to get us in touch with the family.

Tom's previous invoice for payment was approved in our last Board meeting. Randy issued a check which has not cleared the bank. Tom indicated the check has never arrived. Randy will be checking on this issue and re-issuing the check if necessary.

Tom's invoice for December 2020 was mailed to EFAC on 12/21/2020. Randy has indicated this is also missing and/or not yet received. The invoice is for \$105.00. To expedite and clear this issue a motion was made by J. Lease to pay the December invoice and Tom will resend the paperwork to Randy. Motion was 2<sup>nd</sup> by G. Powell. Randy and Joe agreed.

Northwest Band has started charging a five-dollar fee for mailing a monthly paper statement. After discussion on this matter, it was agreed for record/legal review of financials the Board would like to continue receiving this statement on Northwest Banks Letter-head. Motion by Powell to continue, 2<sup>nd</sup> by Watkins, Lease and Plew agreed.

Website;

Sometime late December, early January the website lost most if not all documents/files. G. Powell called the company which developed and is hosting the site. They were not aware of the issue but they immediately looked into the problem. They were not able to find a reason for the issue but re-booted the system and the documents/files are now back on the website.

A tutorial has been provided so the function of adding documents to the website can now be done by the EFAC Board, slowly but surely. It has been recommended that documents be uploaded using the ADOBE PDF format. Not all devices accessing the website are loaded with the Microsoft Excel or Word programs. Adobe PDF is available from the internet as a free download.

Randy is going to contact Blue River Digital to have Files re-posted under the correct headers of Minutes / Financials / Documents so it will be easier to maintain, view and find needed information. Effort to complete this will be before our next Board meeting in February.

Randy will provide finance reports to be uploaded and Gerry will have Board minutes to upload as soon as the files are moved under the correct headers.

PIER FEES

Discussion on pier fees and mailing of the 2021 invoices is scheduled for the next Board meeting in February. Tentative date for mailing 2021 invoice is March 15<sup>th</sup> 2021. We will attempt to have the website highlighted with this information.

Next Board meeting scheduled for February 9<sup>th</sup> 2021 at 5pm CT / 6pm

Executive Board meeting called at 5:40pm to discuss retention of 5<sup>th</sup> Board member Tom Earhart.

Prior to leaving, Tom was asked about his feelings on continuing to serve. He referred us to the email that he previously sent on his position and indicated he would be willing and would like to remain.

A discussion followed with each Board member sharing their thoughts on the 5<sup>th</sup> Board members responsibilities and what Tom brings to the table and our costs associated with the requests that are made by the Board for Tom's time.

Remaining discussion's will not be recorded at this time.

Randy is providing each of us tomorrow with a cost analysis from the last couple of years for our review showing the costs for both Tom's efforts and that of the Boards attorney.

We will reconvene on January 19<sup>th</sup> 2021 after our review for a final decision.

Meeting adjourned at 5:50pm on January 12<sup>th</sup> 2021

G. Powell – Secretary