

Epworth Forest Pier Administration Committee
Meeting Minutes
November 10, 2008

MEMBERS PRESENT: Dewey Senger, Ron Erb, Greg Gaither, Tom Ross and Dick Mann.
REMC REPRESENTATIVES PRESENT: Nicole Collins, Brian Harding

CALL TO ORDER:

The meeting was called to order at 9:37am.

MINUTES:

Minutes from the October 13, 2008 meeting were approved.

FINANCIAL REPORT: Brian Harding provided a summary of the September financials stating the month began with \$20,910.28 with receivables of \$510.00 and limited disbursements totaling \$24.52, leaving total cash on hand at months end to \$21,395.76 (Shoreline total of \$14,336.55 and Marina total of \$7,059.21. Brian also noted that there was no management fee deducted as two were deducted in August. The Committee requested that a copy of the September financials be delivered to Brent Williams and to note that October is forthcoming.

MANAGEMENT REPORT:

Nicole Collins provided an update on communications with the DNR, of which the PC asked for this update to be emailed to them. The PC also requested a letter be delivered to the Camp/Conference thanking them for their assistance with the seawall and sidewalks. The PC approved to waive pier fees for 11A as this space was not used by the owner listed. The PC approved the reimbursement to the United Methodists Church for legal fees in the amount of \$2,984 subject to the Conference taking financial responsibility for the portion of legal fees related to REMC contract negotiation. Nicole will submit screenshots of the mapping program to each PC member to help with pier labeling. The PC directed REMC to deliver a certified, return receipt letter to Roberts/Nelson regarding pier compliance. REMC to draft a revised pier policy incorporating owner comments for review at the next meeting.

NEW BUSINESS:

- A. Consideration of Marina pier improvements** – The PC directed REMC to obtain corrected quote from Davidsen’s Pier reflecting addition of two long piers at the Marina shoreline and an updated quote for repainting of the Marina for consideration at next meeting.
- B. Consideration of 2009 Budgets** – REMC submitted 2009 draft budgets of which the PC members will review for consideration at the next meeting

ADJOURNMENT:

The meeting was adjourned at 11:56am. The next meeting was set for December 19th at 9:30am.