

**Epworth Forest Pier Administration Committee**  
**Meeting Minutes**  
January 22, 2010

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**MEMBERS PRESENT:** Dewey Senger, Ron Erb, Greg Gaither  
**REMC REPRESENTATIVES PRESENT:** Nicole Collins, Brian Harding,

**CALL TO ORDER:**

The meeting was called to order at 10:05am

**FINANCIAL REPORT:** Brian Harding provided current status noting cash on hand for the Shoreline account is \$546.68 with balance due for legal fees of \$6,831.57 with includes fees related to the management agreement review and Turner case. Marina account is showing cash on hand balance of \$141.64 with a balance due of \$351.84 for legal fees related to review of the management agreement. Brian commented that due to the lack of available funds, administrative costs will not be covered until 2010 pier fees can be collected, including any past due balances and future management fees.

**UPDATES:**

- A. Brent Williams Comments** – Nicole provided information on comments received from Brent Williams. The Trustees have not met since November as they typically meet about 5 times per year. They are set to meet again in February, date pending. Brent feels the Trustees will not approve the enforcement policy with current steep monetary penalties. The Trustees approved the shoreline budget at \$166 per year which is an increase of \$24 per pier assignment to cover current administrative costs and \$100 budget for legal fees. The Community Pier budget was approved as presented with no increases expect those discounted piers that are charged amounts equal to shoreline fees. The Trustees have agreed to carry the balance for legal fees throughout the 2010 year in anticipation of reimbursement through collected pier fees. Brent feels the Trustees need to pedal softly with the Turner care since the original suit was frivolously filed with pier placement issues. Brent commented that all past due accounts should receive payment demand letters with provisions that if fees are not paid, NICUMC will move forward with collection action through small claims court. Brent provided that the Trustees are in communication with Camps and Conferences of Epworth Forest in an effort to assign Trustee representative to Camp personnel. Brent hopes to have them involved as early as spring. Brent also provided that if the PAC is not satisfied with current management costs, they need to recommend alternatives to the Trustees for consideration.
- B. Turner** – Brian reported that Steve Fink was working to narrow the requested discovery documents and appears to just need an accounting of pier fee allocation. REMC to submit documentation as soon as possible.
- C. Pier Policy** – Nicole provided that the Trustees have received copies of the revised policies and are set to consider the revisions at their next meeting (to take place in February).
- D. Budget** – Approved budgets were provide to the Committee and REMC accounting will update all pier records for 2010 pier fee billing. REMC to draft letter to be delivered with pier fee billing and provide to Committee for review with a due date of March 15<sup>th</sup> for pier dues.
- E. Committee Seats** – Due to resignation from Tom Ross in November, an open seat remains for an on-shore member, and the off-shore seat belonging to Dewey is up for re-appointment. REMC to include appeal for candidates for both seats in the next mailing.
- F. Pier Mapping** – REMC reported that the mapping program has been less then desired as it has limitations on clarity of picture. REMC continues to work with the program, however, we are also researching other options.

REMC to draft community update to include status of revised policy approval, pier fees and budgets for 2010 and full disclosure of current financial status as well as soliciting for candidates for the pier committee.

**ADJOURNMENT** - Meeting was adjourned at 12:24pm. Next meeting scheduled for February 26, 2010 at 9:30am in the SPEC room.