

Epworth Forest Pier Administration Committee
Meeting Minutes
June 16, 2011

MEMBERS PRESENT: Greg Gaither, Ruth Buell, Ron Erb and Brian Yahne.

MEMBERS NOT PRESENT: Nick Yarde

REMC REPRESENTATIVES PRESENT: Brian Harding, Beth Mahoney and Steffany Miller
Danni Barnum, Epworth Forest Camp Manager also joined the meeting at 10am.

I. CALL TO ORDER – The meeting was called to order at 9:30am.

II. APPROVAL OF THE MINUTES FROM the May 3, 2011 COMMITTEE MEETING – Ron expressed a concern with the wording under section **III Hearing, e. Discussion**, stating that he did not believe the wording should reflect that the “discussion resulted in the group unanimously upholding the original decisions.” Ron believed it to be a discussion, and as an official vote was not taken, he asked that the wording be changed. After further discussion the committee agreed the wording should read as follows: At the conclusion of the hearing, Paster Mark Dicken led a discussion where it was noted that as no new information was presented, therefore upholding the original decisions for all cases. Ruth made a motion to accept the minutes with the approved changes as Brian read. This was seconded by Ron. All in favor. Motion carried.

III. FINANCIAL REPORT -

- a. **Shoreline** - \$25,493 collected to date; (current cash on hand is \$10,884.02) 93% paid as of 6/15/11, 157 paid, 13 unpaid (\$5,080.33 delinquent).
- b. **Community** - \$6,457 collected to date (current cash is \$6,781.59). 96% paid as of 6/15/11, 21 paid, 1 unpaid (\$175 – Harris temp. location) 2 vacant (1 long / 1 short).
 - a. The Committee discussed who to offer the long pier to. One idea mentioned was to contact each person that had been displaced because of overcrowding, as well as those who haven't been able to place their pier because of the on shore owner not allowing them on the shore line. If any of these people were interested in the Community Pier opening, the names of those interested parties would be entered into a drawing for the available spaces.
- c. **Collections** - Delinquent accounts will be sent a statement with \$50 late fee every 30 days. This is to begin March 1st, a 30 day grace period will be honored, and then \$50 added on the 1st of April, and again in May and in June. After 90 days of non-payment further legal action is to begin.

IV. OLD BUSINESS

- a. **Future Management** – Brian Harding shared that the meeting on May 18th with the Conference attorney, Nick Yarde, Brent Williams, and Pastor Mark Dicken went well. The contents of the meeting included the conference showing their support to REMC and the Committee, confirming their intentions and acknowledging that suit will be brought to those parties that choose not to comply with the rules and guidelines set forth. Should the court rule against the rules and regulations the PAC has put into place, the conference will request to be relieved of the duty of managing the pier assignments. The Conference attorney will send a letter to the community residents explaining the intentions of the conference. The Conference attorney will then send an additional letter to those who have been identified as being non-compliant or un-paid. REMC and the Committee will compile a list of non-compliant residents that need a letter from the Conference attorney.

- b. **Policy Updates** – REMC requested information on the status of the trustee’s approval on the revised policies. Danni is to call Nick to find out the status.
- c. **Status of Appeals** – Attorney Snyder sent a letter of appeal in writing to the Conference. The Conference attorney is to reply within 30 days showing their support of the PAC decision.
- d. **Communication** – The PAC was concerned with the need for more communication with the community. A newsletter will be sent in June with an update on the PAC’s progress over the spring and early summer months. The committee members expressed the concerns they have heard from the community, and believe it would be in the best interest of the PAC to send out an update letter to everyone prior to the letter going out from the conference attorney. Ideas were also discussed for future communication, including scaled down minutes to be broadcast on the Epworth Forest. Danni didn’t believe there was a way to attach anything to the Epworth Forest website, but said that she would check into it. REMC will send the letter to the PAC prior to sending to the community for input and additional information.
- e. **Shoreline Documentation Spreadsheet** - The PAC reviewed the revised shoreline spread sheet noting each person who would need an initial letter informing them that they would need to adjust. Also identified were those who had already been initially contacted by REMC and still out of compliance. Those that still decide to be non-compliant will be forwarded on to the Conference attorney to begin legal process. During the discussions Ron mentioned that he spoke with the DNR and they would be willing to meet with the Committee. Beth mentioned that the Espinoza/Lindsey situation of sharing the fee had still not been resolved; she said that she would continue to work on this problem. The committee confirmed only one person should be billed for the assignment and the residents can share the cost. Below are items that still need reviewed:
 - i. Can piers be located in fire lanes? (Yes, until told no)
 - ii. Can offshore use shoreline owner’s steps to access? Included in easement?
 - iii. Is the shoreline owner’s permission required to build steps?
 - iv. Can piers be installed along shoreline to connect piers (avoid building more steps?)
 - v. Are there more 100 foot single lots other than Gardner and Baker/Barnes?
 - vi. How should piers/spaces be identified (marked / labeled / surveyed?)
 - vii. Is Pier sharing an option (two offshore share 24 feet rather than 16?)
 - viii. Is another Community Pier on Conference property an option?
 - ix. Are community piers in fire lanes options?

V. NEW BUSINESS -

- a. **Committee Member Needed:** Greg Gaither is re-locating from the Epworth Community. The PAC thanked Greg for all of his work that he has put forth towards the goal to stabilizing the Epworth shore line. It was also decided that in the Newsletter to the community a plea be sent out to request community members interest in joining the PAC.

ADJOURNMENT: The meeting was adjourned at 12:59 pm. The next meeting was to be determined.