

Epworth Forest Pier Committee

Agenda

7/26/2014

- 1) Pick 5th member
- 2) Elect President, Secretary, Treasurer (Vice President?)
- 3) Bank Account Setup and Acquire Checks
Get Funds From Prior Organization
Get financial Records/Books for past years
- 4) Get “Not For Profit” Corporation Papers
- 5) Get Membership list (Emails and addresses)
- 6) Decide Liability Insurance Amount and Liability release
- 7) Define Appeal Process (3 days to review, 7 days for first, second, third notices)
Appoint and “Enforcement Administrator”
- 8) Develop Community Piers where Possible
- 9) Annual meeting of members (within first fiscal year 1/1 to 12/31)
- 10) Electronic Communication
Website (epier.org, epworthforestpier.org, epworthforest.org, efpac.org)
Email with Onshore, Offshore, and Assigned Piers grouping (Gmail, epier, epworthforestpier)
Cloud Document Sharing
- 11) Billing / Accounting Software (Quickbooks, Accounting Firm?)
- 12) Address 2014 pier fees and delinquencies