

EFAC BoD Meeting  
03-27-17  
6:00-7:30pm

**Attendees:** Sharon Anson, Kara Lusby, Dick Presser, Suzi Montovani, Tom Earhardt

**Location:** Teleconference

**Topics:**

Minutes

- Revisited 10/3/16 – Minor adjustments and approved
- Revisited 10/17/16 – Minor adjustments and approved
- Reviewed 03/07/17 – Additions made and approved upon revisions

Kara will re-send these minutes to the board with the modifications.

Administrative

Community Pier Application:

The 21-days after public notification has passed and the N-4 form and proof of mailings were hand delivered to DNR on March 13, 2017. Notices were sent to owners' tax records mailing addresses.

Website:

Dick will upload court documentation to the EFAC website.

Officer Concerns:

Dick followed up with Matt Shipman (per the Board's 3/7/16 discussion). Matt stated to Dick that Sharon would need to share the information due to client confidentiality. Sharon then sent out Matt Shipman's email to her regarding the basis of his concerns around conflict of interest with Steve Synder. Sharon stated at some point she would like to hear Tom's perspective on the conflict of interest topic.

Pier Assignment List:

The Board spent the majority of the meeting reviewing the most recent Pier Assignment spreadsheet (currently posted on the EFAC website). The purpose of this review was to address the need for additional specificity to clarify actual location of piers and consistently differentiate offshore vs onshore assignments. For instance, any side-by-side 2<sup>nd</sup> lots of onshore owners were changed to "#-1" and "#-2", rather than using an A or B. Letters should indicate offshore piers ("#-A").

There were additions of comments and numbering edits discussed by the Board as well:

- 10-A/11-A – Straddled Offshore Assignment; The exact footage on each lot, which was already verbally communicated to the owners, needs to be documented in the Notes column of the Pier Assignment List.

- 12-A through G – A note should be documented in the Notes column of the Assignment List that these assignments are on the 2<sup>nd</sup> Trail location (to explain why there is a B through G)
- 12-H/13-A - Straddled Offshore Assignment; The exact footage on each lot, which was already verbally communicated to the owners, needs to be documented in the Notes column of the Pier Assignment spreadsheet.
- 21-A - Should be 21-1 (it is an onshore lot); It should be documented in the Notes column that this onshore lot is 10ft wide.
- 28-A/29-A – Straddled Offshore Assignment; The exact footage on each lot of this location should be measured and documented in the Notes column of the Pier Assignment spreadsheet.
- Lots 31-1 and 31-2 (same owner – Horcher) each have an offshore assignment 31-1-A (Schaumleffel) and 31-2-A (Erb)
- 34-A - Wording in Notes column should state “In court”
- 35-A –Spelling error; Actual footage available for this assignment should be documented in the Notes column
- 36-A – Spelling error; Actual footage available for this assignment should be documented in the Notes column
- Lots 37 and 38, 38-A, 38-B (Same owner – Kado) owns 2 onshore lots as well as two offshore assignments for 2 offshore properties. Despite current physical location of each pier, still could list 37, 38, 37-A, 38-A for consistency with other numbering.
- Lots 48-1 and 48-2 (same owner - Doles) each have an offshore assignment 48-1-A (Yahne) and 48-2-A (Lundy)
- Lots 49-1 and 49-2 (same owner – Perich) have a total of one offshore assignment, 49-A (Anson); It should be documented in the Notes column that the 49-1 onshore lot is 18ft wide. Currently, another resident (Kennedy) is utilizing Perich’s 49-1 assignment per their personal agreement.
- 53-A/54-A - Straddled Offshore Assignment; The exact footage on each lot of this location (per last year’s location) should be measured and documented in the Notes column of the Pier Assignment spreadsheet.
- 78-A, 78-B – Document in the Notes column that this is a Shared offshore assignment on the 40 ft wide 9<sup>th</sup> Trail easement (to explain why there is a “B”).

The Board noted that there were two circumstances where two onshore pier assignments owned by same owner were together on just one of their lots, and the two offshore assignments were on the other (neighboring) lot. They are lots 37&38, as well as lots 48-1 and 48-2. These situations are considered acceptable by EFAC as long as the same owner continues to own both lots. Once one of the two onshore lots is sold, EFAC requires one of the onshore and offshore assignments to switch their physical locations to remain in compliance (one onshore with one offshore on a single lot).

It was requested that the two Dingleline assignments be further discussed in next meeting. It was also requested that we formally approve the EFAC Appeal process and Enforcement policy that EFAC has been using in the next Board meeting.

Finances

EFAC needs the year-end financial statement from Link Accounting. Link submitted EFAC's State and Federal tax returns. No money was due. Annual EFAC member General Fees were sent out via email and due by May 1, 2017. The fee is \$100 as discussed in the prior EFAC meeting.

The Next Board Meeting is 4/5/17