

EF (Pier) Administration Committee
Meeting Notes
8/16/2014

Attendees: Dick Presser, Suzi Montivoni, Sharon Anson, Kara Lusby

On Friday, August 15, Dick and Sharon met with a potential 5th member of the EF Pier Board of Directors. They “toured” the shoreline and discussed the Board position and responsibilities. This particular candidate is a retired DNR employee and is knowledgeable about general pier related topics. Two additional candidates were discussed and the Board determined that one of the two should be contacted as well. **Dick will contact this second individual and determine if there is interest in meeting to discuss the position.**

Suzi informed the Board that she has set up a P.O. Box and a Bank Account for the Association as discussed in the prior meeting.

Further discussion was held regarding Liability insurance for off-shore owners (as court-ordered). This information must be presented on an annual basis as a part of the Pier Request/Renewal Form. The Board is determining whether it will require a minimum amount. The Board also discussed a “Release of Liability” concept that off-shore owners would sign to protect the on-shore owners. In past years, a “blanket” liability coverage policy was held by the Conference for the entire Easement. This option will be considered as well. Finally, the Board noted that the court ordered that the EF (Pier) Administration Committee obtain liability insurance as well. **All Board members were asked to perform additional research on the topic of liability.** No decisions have been made. This topic will continue to be discussed at subsequent Board meetings.

The concept of adding group/community piers was revisited. In order to further consider this idea, Dick proposed we meet with 3 local pier companies to discuss ideas and understand cost. **Kara offered to contact all 3 companies and arrange an on-site (on the shoreline) meeting.** We will propose two sites for additional group piers, however the Board has not made any firm decision on those sites. Further discussion will need to take place to confirm the feasibility of the locations and configuration.

The Board reiterated that before decisions can be made for the future state of pier placement, the current state must be fully understood. Documentation provided by/transitioned from Bradley Management was incomplete and out of date. For this reason it was determined that the Board would email all individuals on the current version of the member email distribution list and ask for their assistance. **Dick took the action of composing an email with the list of names and pier assignments we currently have on record and for members to respond with updates and confirmation.** The Board also determined that they would ask all pier owners to label their piers this summer or prior to next Spring. Again, the purpose is to easily identify

whose piers are being placed in what location along the shoreline. Our current documentation will then be updated.

The Board discussed and agreed to attend the annual Labor Day EFPOA Meeting on August 30, 2014, 9am, at Overmyer Hall. All four members will be attending and will be introduced. Since there will be an EF (Pier) Administration Association meeting the following Saturday, September 6, 9am at the North Webster Methodist Church, no discussion/Q&A with the Board will be held during the August 30th EFPOA meeting. **Kara will bring a sign-up sheet to both meetings to gather any additional contact information that has not yet been provided by members.**

In reviewing the Financial information provided by Bradley, the Board discussed the outstanding/delinquent members and amounts of pier fees. **Sharon and Suzi took the action to divide the list and contact those individuals to understand the accuracy of this data.** The Board believed that several individuals were no longer residents or never placed a pier. The goal is for all delinquent fees to be collected by end of September in order to avoid charging additional late fees. Once the list is current, Kara will draft an email notification asking for the entire amount from each of these individuals that will be sent from the Board/Treasurer.

The Board revisited the need to establish strong communications with local realtors, pier companies, and even the Sheriff's department once specific pier placement instructions and detailed policies are in place. At this time, it is premature to approach these organizations.

Additional brainstorming was conducted during the meeting to talk about future decisions that will be required around pier placement. It was noted that there were MANY questions that will need to be answered including

- Pier request/renewal form requirements
- angle of piers
- pier sharing
- pier fees (individual off shore and on shore, as well as group piers)
- process to address non-compliance of individuals
- inquiry (including appeal) process

Again, no decisions can be made at this time regarding pier placement without further understanding of current state, but these topics must be addressed in the solution.